

**ARTICLE 1.0
NAME**

The name of the group shall be Enchanted Hills Homeowner's Association (EHHA).

**ARTICLE 2.0
BOUNDARIES**

The Boundaries shall include all areas located within Enchanted Hills I, Enchanted Hills II, Enchanted Hills III, Enchanted Hills IV, and any other additional subdivision that may be added to the Enchanted Hill's group, located in the City of Rio Rancho, County of Sandoval, New Mexico.

**ARTICLE 3.0
PURPOSE**

The purpose of the association shall be to promote community well being, protect the environment, and unite the community through social interaction. Communication and good working relationships shall be fostered between the association and all community organizations including but not limited to: State, County and City Governments for the purpose of evaluations of proposals, plans, and activities that may affect the community.

ARTICLE 3.1

Existing covenants prepared by AMREP, developer of Enchanted Hills will be maintained. Said covenants are filed for record in the Sandoval County Clerk's office.

**ARTICLE 4.0
MEMBERSHIP**

Any homeowner within the boundaries of the association shall be eligible to become a voting member of the Association. A maximum of one (1) vote per paid voting membership shall be allowed. NO Corporation, Real-estate Company, or Property Management Company may become a voting member. Membership will be valid from February 1 to January 31 providing membership dues are paid in full. Associate memberships will be available for all non-voting parties.

ARTICLE 4.0.1
CLASSES AND QUALIFICATIONS OF MEMBERSHIP

Classes of Membership of The Enchanted Hills Homeowners Association shall be:

- A. Annual
- B. Honorary
- C. Associate
- D. Corporate
 - 1. Gold
 - 2. Silver

Qualifications and Requirements of the Membership Classes shall be:

- A. Annual: Any homeowner, or persons of legal age permanently residing with homeowner within the existing boundaries of the Enchanted Hills Subdivision, may, upon submission of current dues, become annual members of EHHA.
- B. Honorary: Any Person may be nominated through and approved by the Board of Directors and approved by a majority of EHHA members present at the official Association meeting may be awarded Honorary membership in the Association.
- C. Associate: Any person, not qualifying for Annual membership in the Assiation may apply for the Associate membership. Upon approval of the Board and majority vote of EHHA members present at an official Assiation meeting and upon payment of current dues, may be accepted as an Associate member. An Associate member may not hold elected office or voted on matters pertaining to Assn. business. The Board may nominate an Associate member to serve as a committee member but may not chair a committee.
- D. Corporate: An organization, business or group may support EHHA by application and approval of the Board and majority vote of EHHA members present at an official Assn. meeting. Applicant will be awarded Corporate membership in EHHA in accordance to dues submitted. Corporate members may not hold office or be authorized voting privileges.

ARTICLE 4.0.2
MEMBERSHIP TERMINATION

Annual or Associate membership may be terminated for due cause by 2/3 majority vote of the Board of Directors and 2/3 majority vote of members present at an official meeting of EHHA.

ARTICLE 4.1

MEMBERSHIP DUES

The dues of the classes of membership in the Association and methods of proration for membership, if any, shall be determined by the Board of Directors. The application for membership form will reflect the current dues for all classes of membership.

ARTICLE 4.2 MEMBERSHIP VOTING

Each voting member in good standing will have one (1) vote. Members may vote by signed absentee ballot. Absentee ballots must be turned into the Secretary within one (1) week of the General Meeting where a vote occurred. The Board of Directors has the option to require written ballots with proof of membership in the EHHA. Associate members will not have a vote. The voting members may elect to proxy his vote to person of his choice.

ARTICLE 5.0 OFFICERS AND ELECTIONS

The governing body of the association shall be a Board of Directors consisting of four (4) elected officers and three (3) elected members-at-large. These will all be elected by general membership to serve a two (2) year term. Vacancies occurring on the Board or in officer positions shall be appointed by the President of the Association until the next bi-annual election, at which time the vacancy shall be filled by a vote of the membership. Any elected member may be removed by two-thirds (2/3) total voting membership for the best interest of the Association. Elected officers may resign at any time.

ARTICLE 5.1 OFFICERS AND DUTIES

Officers are President, Vice-President, Secretary, Treasurer and Immediate Past President.

President: The President shall supervise all of the business and affairs of the association. The President shall preside at all meetings of the Board of Directors and general membership. The President shall make an annual report to the general membership at the annual meeting and file such report with the Secretary.

Vice-President: The Vice-President shall, when necessary, perform the duties of the President and shall succeed to the

presidency in the event of the absence, death, disability, removal from office, or resignation of the President until such time as a successor the President shall be elected by the membership.

Secretary: The Secretary shall keep minutes of all meetings of the Board of Directors and of the general membership and shall keep all records of the association and give notice of all meetings.

Treasurer: The Treasurer shall collect all monies due the association, and shall have custody of all funds of the association, and pay all expenses authorized by the Board of Directors. Treasurer will submit financial report at all meetings.

Immediate Past President: The Immediate Past President will serve as a member of the Board of Directors of EHHA to provide continuity of purpose following election of new members to the Board. The Immediate Past President will serve as an Ex-Officio member of the Board and will not have voting privileges.

ARTICLE 6.0 MEETINGS

Meetings of the general membership will be held monthly. Meetings to elect officers shall be held in April preceded by an open forum in January to identify candidates. The time and place of meetings shall be announced to each member by one of the following:

- Flyers
- Mail
- Newspaper
- Properly placed signs
- E-Mail

Special meetings of the general membership may be called by a majority of the Board or the President.

ARTICLE 6.1 BOARD MEETINGS

Meetings of the Board of Directors will be held at least monthly. Special Meetings of the Board of Directors may be called by a majority of the board or President. The time and place of the meeting shall be announced to each Board Member by

phone or E-Mail. Four (4) of the seven (7) Board Members as fixed by these Bylaws shall constitute a quorum for the transaction of business at any meeting of the Board of Directors; a vote of not less than four (4) members of the board shall be required to be an act of the Board of Directors.

ARTICLE 7.0 SPECIAL COMMITTEES

The Board of Directors or the Chairperson may establish necessary committees at any meeting. Committee members shall be volunteers. The Committee members or the Board of Directors may appoint a committee Chairperson. No report, recommendation, or other action of any of the committee members shall be considered an act of the membership unless or until it has been approved by the Board of Directors or by a vote of the General Membership at a regular meeting.

ARTICLE 8.0 MONETARY MATTERS

NO member, director, or officer shall directly or indirectly, receive any compensation or monetary benefit from the EHHA, except to be reimbursed for expenses that have been pre-approved by the Board of Directors. The membership shall appoint two (2) members in good standing to conduct an annual audit and report to be completed and submitted at the annual meeting in April. An estimated budget will be presented at each annual meeting.

ARTICLE 9.0 DISSOLUTION

The EHHA may be dissolved with approval of two-thirds (2/3) of the total voting members at a Special Meeting called for the specific purpose of dissolving the EHHA. In the event of dissolution of the association, the Board of Directors shall, after payment of all outstanding liabilities of the EHHA, dispose of the remaining funds to a non-profit charity of their choice as shall be wholly within the limitations of the provisions of section 501©(3) of the IRS code or any applicable corresponding section of the law.

ARTICLE 10.0 AMENDMENTS

The bylaws may be amended at any regular or special meeting of the general membership by two-thirds (2/3) vote of those in attendance. Bylaws amendments will not be voted on without at least 14 days previous notification.

